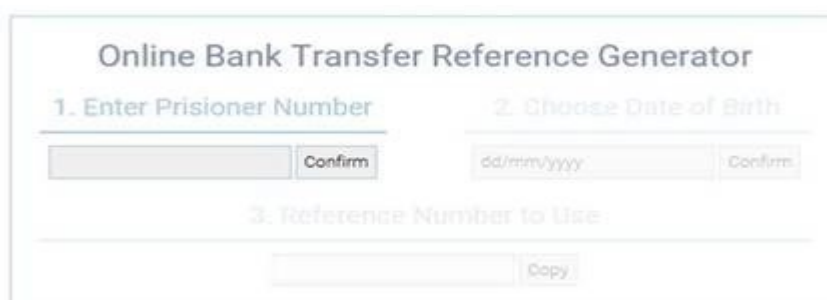CROSS REACH
Care you can put your faith in

Polmont Prison Visitors Centre

New Online Banking Transfer Details

There is a new tool on the SPS website which lets you create a reference to use in online bank transfers to prison accounts. This will ensure the money reaches the prison account faster and more securely.

➤ If you do online banking at the moment you can just update your current details with the new reference number.

➤ The prison account and sort code remain the same.

➤ To use this online tool you need to know the prisoner number and date of birth of your intended recipient.

➤ Go to the SPS website –
www.sps.gov.uk/Corporate/News/News-7214.aspx

➤ You will see a box like the one below:

Online Bank Transfer Reference Generator

1. Enter Prisioner Number   2. Choose Date of Birth

[_____] Confirm   dd/mm/yyyy   Confirm

3. Reference Number to Use

[_____] Copy

➤ First enter the prisoner number and press "confirm", and then select their date of birth from the calendar picker.

➢ When you click confirm, your new reference number will be shown.

➢ The number will look like this format 123456-01/01/1970
This is the reference number you need to use when making an online bank transfer. Keep a note of this number.

➢ Login to your online banking account and choose to set up a new payee (or amend the current one you have setup)

➢ Use the following account number and sort code for the new payee:

Account name: Scottish Prison Service Prisoner Funds Central

Account no: 21170685

Sort Code: 83-06-08

In the reference box type in your new reference number.

➢ Your bank may not let you use characters such as '/' or '-' in the reference box.
If this is the case remove the '-' and replace with a space.
You can also remove the '/' from the date of birth so that it is 8 numbers
e.g. reference number could look like 123456 01011970

➢ Make sure that you do not include a space before the reference number or at the end.

➢ Save the payee.

➢ That's it. Your payee in your online banking is now correctly setup to receive your money each and every time you use this payee, whilst they are in custody. £50 maximum bank transfer.

➢ Please note, payments from non-UK banks are not permitted.